

3/7/2024

# Deliverable 1.1.3

**Steering Committee Meetings**

**Kick-off project meeting**



***Community Center “Yane Sandanski-1928”***



*The project is co-funded by the ERDF funds and by funds of the participating countries.*

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## I. INTRODUCTION

### 1.1 General Project Details

**Project Title:** *"Local assets exploitation for the development of peripheral intercultural cross border capacity"*

**Acronym:** **RENOVATION**

**Timetable:** 20/1/2020 to 19/07/2023

**Project budget:** € 1,484,978.00

**Partnership:**

- 1) Community center Yane Sandanski- 1928 – LB, BG
- 2) Municipality of Lagkadas – PB2, GR
- 3) Organization of Thessaloniki Concert Hall – PB3, GR

The project is implemented within the framework of the INTERREG V-A program "GREECE - BULGARIA 2014 – 2020".

**Priority Axis 2:** A sustainable and climatically adaptable cross-border area

**Topic priority 6.c:** Conservation, Protection, promotion and development of the natural and cultural heritage

**Specific Objective 4:** Utilization of the natural and cultural heritage of the cross-border area for tourism purposes.

## II. ORGANIZATION OF KICK-OFF PROJECT MEETING

This report concludes and give information about the FIRST delivered project steering committee meeting, produced within the framework of the project RENOVATION.

Specifically, according to the proposal of the RENOVATION project, the Community Center "Yane Sandanski-1928 (LB) was responsible for the organization of three of the five, in total, project



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meetings. This reference report presents the actions undertaken by the LB for the organization and implementation of the 1st of these meetings, as the 1<sup>st</sup> Kick-off meeting was implemented in

the city of Hadzhidimovo, Bulgaria on February 20 and 21, 2020, by the Lead partner, Community Center Yane Sandanski Community Center- 1928.”.

In the context of the organization and implementation of the Kick-off meeting, the following steps were implemented:

- Communication with the PB2 and PB3 to define and schedule the date of the meeting.
- Preparation of meeting agenda and invitation in cooperation with the rest partners.
- Organization of a city hall, catering and hotel accommodation for the participating partners.
- Preparation of the presentation template as well as details about the progress so far for the project by the LB.
- Participation of the Project management team – The Project manager, the Financial manager and the Technical assistant in the organization and during the event
- Invitation to the local stakeholders in Hadzhidimovo municipality to take part in the opening event
- Compilation of the minutes of the meeting in collaboration with PB2 and PB3



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### III. PROJECT INVITATION AND AGENDA



#### **Kick-off meeting agenda** **Hadzhidimovo, 20-21 February**

##### **Day 1: 20 February**

**Venue: Municipality of Hadzhidimovo, Main Hall**

Time	Point	In charge
17.00 – 17.30	Welcome – Registration	LB
17.30 – 18.00	Presentation of the Project Partners and participants	All partners
18.00 – 18.30	Project background / Project purpose and Scope	LB
18.30 – 18.45	Coffee break	
18.45 – 19.15	Project plan / main deliverables – timetable	All partners

##### **Day 2: 21 February**

**Venue: Spa Hotel Katerina** <https://spahotelkaterina.com/>

Time	Point	In charge
10.00 – 10.15	Registration	LB
10.15 – 10.45	Project progress – procurements/sub-contracts/staff	All partners
10.45 – 11.00	Project Communication issues and internal Communication	LB
11.00 – 11.15	Collaboration - Teamwork	All partners
11.15 – 11.30	Any other business	All partners

All tasks related to the project meeting, to be discussed by the project beneficiaries



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## Invitation

*Dear MRS. Dinkova,  
Dear Project Beneficiaries,*

The Community center "Yane Sandanski-1928" in collaboration with the Municipality of Lagadas as PB2 and Organization of Thessaloniki Concert Hall as PB3, Beneficiaries of the project "**Local assets exploitation for the development of peripheral intercultural cross border capacity**" (RENOVATION), implemented in the framework of the Cooperation Programme INTERREG V-A "Greece-Bulgaria 2014-2020" and funded by the European Regional Development Fund (ERDF) and National funds of the countries participating in the Programme (Greece and Bulgaria).

Implementation of the project has as its main goal to improve the preservation of local assets as well as to increase the carrying capacity of cultural and natural sites used for tourist purposes and also to decrease the lack of international visibility of the cultural and natural resources. Both cross-border regions – Municipality of Hadzhidimovo and Municipality of Lagadas have similar obstacles, so common problems will be tackled with the implementation of this project.

With the official start of the project implementation and as a part of the project STPP, we are organizing **Project's Kick-off meeting**, which will take place in Hadzhidimovo city on 20-21 February.

We will be delighted to have you there and take part in our kick-off session.

Next week the "Community center Yane Sandanski-1928" will provide you with further information regarding the event and it's venue as well as the Meeting agenda.

We are very much looking forward to your attendance!

Sincerely Yours,

**Kalinka Gaytanincheva /Chairperson/**

*Community center "Yane Sandanski-1928"*



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IV. Kick-off meeting photos



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